EH&S Special Event Food Permit Changes

**Guidance on Catering Restrictions**

September 28, 2021

**Background**

Under the direction of the University of California, Office of the President (UCOP), and the UC Berkeley Office of People & Culture, as informed by state law ([SB820](#), Item 15, paragraph 2), any catered event at state-funded campus buildings and their associated outdoor grounds, must use the services of either Cal Dining or International House, which employ persons with University of California AFSCME Service Unit (SX) job classifications.

Currently impacted buildings include the following:

<table>
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<tr>
<th>Building</th>
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<tbody>
<tr>
<td>Berkeley Way West</td>
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<tr>
<td>Giannini Hall</td>
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<tr>
<td>Hearst Memorial Gym</td>
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<tr>
<td>South Hall</td>
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<tr>
<td>Wurster Hall</td>
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<tr>
<td>Wheeler Hall</td>
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<tr>
<td>Etcheverry Hall</td>
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<tr>
<td>Evans Hall</td>
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<tr>
<td>Latimer Hall</td>
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<tr>
<td>Moffitt Library</td>
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<tr>
<td>Stephens Hall</td>
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<tr>
<td>Tan Hall</td>
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<tr>
<td>VLSB</td>
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<td>Weill Hall</td>
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Future impacted buildings (2021-2022):

<table>
<thead>
<tr>
<th>Building</th>
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<tbody>
<tr>
<td>Barker Hall</td>
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<td>Birge Hall</td>
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<tr>
<td>Botanical Gardens</td>
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<tr>
<td>Cheit Hall</td>
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<tr>
<td>Doe Library</td>
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<tr>
<td>Dwinelle Hall</td>
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<tr>
<td>HazMat Facility</td>
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<tr>
<td>Hilgard Hall</td>
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<tr>
<td>McCones Hall</td>
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<tr>
<td>Moffitt Library</td>
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<tr>
<td>Mulford Hall</td>
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<tr>
<td>Northwest Animal Facility</td>
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<tr>
<td>Sutardja Dai Hall</td>
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<tr>
<td>Wurster Hall</td>
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</tbody>
</table>
What’s Changing?

The Office of Environment, Health & Safety (EH&S), in its role as reviewer/approver of food permits for special events, must determine if a submitted application is subject to this rule. If EH&S determines that an event application includes catered food service in a state-funded building, or on the outdoor grounds of a state-funded building, EH&S will ensure that either Cal Dining or International House is listed as the Food Provider. If not, the application will be denied and returned to the applicant with a comment that the food provider must be one of these two campus service providers.

Events at locations not included in the list of state-funded buildings are not affected and may select the Food Provider of their choice.

What does “Catering” mean?

UCOP and Cal Dining are working together to define what constitutes a catered event. Additional information will be provided when available. Meanwhile, catering may be considered to include an event at which food is served on equipment controlled by a catering company, e.g. tables, chairs, chafing dishes, coffee carafes, salad bars, etc. A catered event may also include the use of catering kitchens on campus.

An event is not considered a catered event if the food is brought by members of student organizations or departments who purchased it directly from a food facility.

Please contact ehs@berkeley.edu if you have any questions about what catering restrictions apply for your event.

Additional Resources:

- Campus Message from People & Culture
- Contracting Out - Article 5 - Regents Policy 5402
Campus Message from People & Culture

Directive re. Services and Ed Code 92495

The following Calmessage information was sent by AVC Eugene Whitlock on September 1, 2021 to all Managers regarding the Services and Education Code 92495. Additional information is in SB820.

In light of the direction we have received from UCOP, you are receiving this directive to make you aware of your obligations if you are a manager in a building that receives or will receive state capital funding. Effective immediately, all work in your building that has been traditionally performed by persons with University of California Service Unit (SX) job classifications must be performed exclusively by University of California AFSCME (SX) employees.

Work traditionally performed by AFSCME (SX) employees specifically includes moving services (broadly defined) and all other “covered services” work. Covered services work includes the following services: cleaning, catering services, custodial, janitorial, housekeeping, food/concessions, laundry, groundskeeping, building maintenance (excluding skilled crafts), transportation, parking, and security.

You must direct any third-party contractor who is already under contract to perform covered services not to perform any further work. Do not proceed with any previously planned moves, contracted catering for any events that have not already occurred or pursuant to existing contracts without the written approval of Employee & Labor Relations.

If you are not absolutely certain about whether the work taking place in your building is a “covered service” and fits into one of the categories listed above, contact Employee & Labor Relations at Art5_ELR@berkeley.edu before contracting with any third party provider to perform the work. The end of this message contains a list of buildings that currently or are expected to receive state capital funding.

Thank you,

Eugene Whitlock, Chief People & Culture Officer
Sally McGarrahan, Associate Vice Chancellor, Facilities Services
Russell Chung, Chief Procurement Officer
Carrie Ann Colton, Director, Employee and Labor Relations

The following is a list of links (not all-inclusive) to schedule covered services:
Moving Services:
property.berkeley.edu/moving-svcs/how-order-move

Cleaning, Custodial, Janitorial, Housekeeping:
facilities.berkeley.edu/operating-units/fs-customer-service-center

Parking & Transportation:
pt.berkeley.edu

Security:
police.berkeley.edu

The following is a list of buildings that currently or are expected to receive state capital funding (not all-inclusive):

Angelo Coast Reserve House
Anna Head Buildings
Art Gallery
Barker
Bechtel Engineering Center
Berkeley and Lawrence National Lab-
Centennial Bridge
Birge Hall
Botanical Garden
Centennial Drive
Center for the Study of Law and Society
Cheit
Clark Kerr
Cory Hall
Davis Hall
Doe Memorial Library
Donner Laboratory
Dwinelle Hall
Etcheverry Hall
Evans Hall
Field Station for Behavior Research
HazMat Facility
Hilgard Hall
Koshland Hall
Latimer
Lawrence Hall of Science
Le Conte Hall
McConel Hall
Minor Hall
Moffitt Library Seismic
Mulford Hall
Northwest Animal Facility
Oxford Tract GPB
Oxford Tract Insectary Building
Oxford Tract Natural Resource Laboratory
Oxford Tract Research
Simon Hall
Soda Hall
Stephens Hall
Sutardja Hall
Tan Hall
UC Berkeley Demography
Valley Life Sciences Building
Weill Hall
Wellman Hall
Wurster Hall
Chern Hall/ Math Science Research Institute

------- End Message -------