

UC Berkeley Real Estate Division

Interdepartmental Procedure: Construction Inspection Coordination

Purpose

To clarify and document conditions under which the Campus Building Official and Inspectors of Record (IORs) may assist the Campus Fire Marshal and state Designated Campus Fire Marshals (DCFM) by observing conditions in the field in certain areas delegated to the DCFMs by the Office of the State Fire Marshal (OSFM) for construction inspection. This procedure does not reflect nor imply any re-delegation on the part of the Campus Fire Marshal of any areas for which DCFMs have been assigned responsibility by OSFM.

References

1. Memorandum of Understanding Between the Office of the State Fire Marshal and the Regents of the University of California: Designated Campus Fire Marshal Program, dated May 22, 2015.
2. University of California, Berkeley, Memorandum of Understanding Between the Campus Building Official and The Campus Fire Marshal, dated January 2005.

Procedures

IORs may, on some projects, assist DCFMs in meeting their OSFM-delegated responsibilities by performing certain construction inspections upon written pre-approval by the assigned DCFM. Where possible, this agreement will be established in advance of the project "Pre-Con" meeting, and will be documented on the attached Project Inspection Coordination Agreement (PICA) after construction plans have been formally approved by the DCFM, and prior to the Pre-Con meeting.

The Contractor Inspection Request (CIR) system will be used to request all construction inspections, including those to be performed by DCFMs and IORs.

DCFM will allow IORs to observe field conditions on their behalf only when the DCFM has a current comfort level with the named IOR for the topic. This will be based on the IOR's credentials and professional experience related to the topic/project.


DCFM will retain authority and accountability for these topic areas, and the ability of an IOR to inspect on the behalf of the DCFM may be withdrawn by the DCFM at any time.

Agreed:

CFM:


6/8/2015

BO:


6/15/15