# Job Safety Analysis

Safety Information for the University of California, Berkeley

## UC Printing Services
### Operating a Saw-Out Machine

<table>
<thead>
<tr>
<th>Task</th>
<th>Hazards</th>
<th>Controls</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Hearing damage</td>
<td>Wear hearing protection, such as earplugs, if operating machine for more than 10 minutes.</td>
</tr>
<tr>
<td></td>
<td>Contact with notching blades</td>
<td>Never place hands under book clamp while machine is plugged in. Do not turn motor on without a book in the clamp.</td>
</tr>
<tr>
<td></td>
<td>Muscle strain</td>
<td>Oil sides so book clamp moves freely. Take necessary breaks.</td>
</tr>
</tbody>
</table>

**Required Training:**
1. Use of saw-out machine

**Required Personal Protective Equipment (PPE):**
1. Ear plugs

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**Other Information:**

- **Contributors:**
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  - UCPS-LBO-15

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The development of Job Safety Analyses is a Balanced Scorecard initiative of the AVC-BAS Safety Committee, sponsored by the Associate Vice Chancellor-Business and Administrative Services (AVC-BAS) and the AVC-BAS Leadership Team  ●  http://bas.berkeley.edu/balancedscorecard