Blank Data Entry Form

(Note: Bold Fields are Required)

Chemical Inventory

Partial list of codes:
Cat. (category): lc-lab chemicals; ms- maintenance / shop; pa-paint / finish; cu-custodial; ph-photographic; fe-fertilizers / grounds
Cont. (container): gl-glass; pl-plastic; cy-cylinder; bx-box; cn-can; ba-bag; dm-metal drum; dp-plastic drum
Loc (location): b-benchtop; fc-flammable cabinet; s-shelf; c-cabinet; fh-fume hood; r-refrigerator; cr-cold room; g-ground / floor level

Comments:

Room: _____ Building:_____ Floor: _____
Organization:_____ PI/Resp. Manager:_____ Phone:_____
Room Use:_____ Inventory Contact:_____ Phone:_____
Room Description:_____ **Emergency Contact:_____ Phone:_____**
Last Submit Date:_____

Prefix	**Item Name**	**State**	**Type**	**Cat.**	**On Hand**	**EST Max**	**Yearly Usage**	**Unit**	**%**	**Cont. Type**	**Loc**	User Code	Manu-facturer	Description